

Ref. No.: RGUKT/ONG/Proc/Furniture/Plastic Chairs/2026

Date: 05.08.2026

NOTICE INVITING QUOTATIONS

Rajiv Gandhi University of Knowledge Technologies, Ongole Campus, invites sealed quotations from registered firms, manufacturers, authorised dealers and suppliers for the supply of plastic chairs to RGUKT Ongole Campus, Ongole.

Date of Issue of Notice	05.08.2026
Last Date for Submission of Quotations	17.08.2026 up to 5:00 PM
Item Description	As specified in Annexure-A
Mode of Submission	Sealed quotation
Address for Submission	The Administrative Officer, RGUKT Ongole Campus, Kurnool Road, Near Santhanuthalapadu – 523 225, Prakasam District, Andhra Pradesh

The quotation cover shall be clearly superscribed as:

“Quotation for Supply of Plastic Chairs – Ref. No. RGUKT/ONG/Proc/Furniture/Plastic Chairs/2026”

TERMS AND CONDITIONS

1. The bidder shall be a registered firm, manufacturer, authorised dealer or supplier and shall possess a valid GST registration.
2. A copy of the GST registration certificate and, where applicable, proof of authorised dealership shall be enclosed with the quotation.
3. The bidder shall quote prices strictly in the Price Bid Format enclosed with this notice.
4. Rates shall be quoted in Indian Rupees. The basic unit price, applicable GST and total price shall be shown separately.
5. The complete quotation shall reach the office of the Administrative Officer on or before 17.08.2026 at 5:00 PM. Quotations received after the prescribed date and time are liable to be rejected.
6. The ordered chairs shall be delivered within one month from the date of issue of the Purchase Order.
7. Transportation, packing, forwarding, unloading and delivery at the designated store or location of RGUKT Ongole Campus shall be the responsibility of the supplier.
8. The supplier shall carry out coding/identification marking on each chair using durable paint, in the format and at the location indicated by the campus authorities during delivery. No separate payment shall be made for such coding.
9. The supplied chairs shall be new, unused, uniform in colour and design, free from cracks, deformation, sharp edges and manufacturing defects.
10. A sample chair may be required for technical evaluation before finalisation of the order. The supplied material shall conform to the approved sample.
11. Payment shall be made only after complete delivery, inspection, coding and acceptance of the chairs in good condition. No advance payment shall be made.

12. The quoted rates shall remain firm and shall not be subject to escalation during the validity period of the quotation or execution of the Purchase Order.
13. RGUKT Ongole Campus reserves the right to increase or decrease the quantity depending upon institutional requirements and availability of funds.
14. RGUKT Ongole Campus reserves the right to accept or reject any or all quotations, either wholly or partly, without assigning any reason.
15. Submission of a quotation against this notice shall be treated as confirmation that the bidder has read, understood and accepted all the terms and conditions.
16. In the event of any dispute, the decision of the Director, RGUKT Ongole Campus, shall be final and binding, subject to applicable law and jurisdiction.

Sd/-
Administrative Officer
RGUKT Ongole Campus

ANNEXURE–A

ITEM SPECIFICATIONS

Item	Plastic Chair
Material	Plastic
Design	Armless
Make	Nilkamal
Model No.	CHR 4002
Quantity	550 Nos.
Coding Requirement	The supplier shall make coding/identification marking on each chair using durable paint, as indicated by the campus authorities during delivery.

Model Chair – Reference Image



Note: Nilkamal CHR 4002 or an equivalent model of equal or superior quality may be offered, subject to approval by the competent authority. The bidder shall clearly mention the offered make and model and enclose the relevant catalogue or technical brochure.

PRICE BID FORMAT

(To be submitted on the bidder's official letterhead)

Reference No.: _____

Date: _____

Quotation Valid Until: _____

To

The Director

Rajiv Gandhi University of Knowledge Technologies

Ongole Campus, Ongole – 523 225

Prakasam District, Andhra Pradesh

Sir/Madam,

I/We hereby submit our quotation for the supply of the item specified below, subject to the specifications, terms and conditions contained in the Notice Inviting Quotations.

S. No.	Item Name, Make and Model	A: Basic Unit Price Excluding GST (₹)	B: Quantity	C = A × B: Basic Amount (₹)	D: GST Rate and Amount (₹)	E = C + D: Total Item Cost (₹)
1	Plastic Chair Make: _____ Model: _____		550 Nos.			
GRAND TOTAL						₹

Total Amount in Words: Rupees _____ only.

DECLARATION

1. I/We have carefully read and understood the specifications, terms and conditions contained in the Notice Inviting Quotations.
2. I/We agree to supply the chairs in accordance with the approved specifications/sample and within the stipulated delivery period.
3. I/We agree to carry out coding/identification marking on each chair, as directed by the campus authorities, without any additional charge.
4. The quoted price includes packing, forwarding, transportation, unloading, delivery and all incidental charges. GST has been shown separately.
5. I/We certify that the information furnished in this quotation is true and correct.

Name of the Firm: _____

Name of the Authorised Signatory: _____

Designation: _____

GSTIN: _____

Address: _____

Contact Number: _____

E-mail Address: _____

Date: _____ Place: _____

Signature of the Authorised Signatory
Office Seal